

Operations Manager

Atlanta, Georgia

ARRI Rental, the premier rental house for professional motion picture Camera and Lighting equipment, is looking for an **Operations Manager** to work in our Atlanta, Georgia office.

The Operations Manager is responsible for the day-to-day management of the Atlanta rental operation, ensuring fulfillment of all customer requirements from order placement to invoicing.

We seek a highly-motivated, customer-service driven individual with 5+ years of Operations Management experience in the film equipment rental industry. A Bachelor's degree in Film/TV production preferred or related field experience required. We are looking for a seasoned manager who truly understands how to motivate and empower staff. Knowledge of our equipment necessary.

Some areas of responsibility for this full-time role include:

- Manage all areas of the facility and rental operation to ensure client needs are surpassed.
- Focus on client interaction – anticipate needs and take action to prevent issues.
- Support the Sales team in achieving revenue targets.
- Work with Marketing Executives to coordinate demos, on-site events and other marketing initiatives to enhance the customer experience at every level.
- Manage building and property functions including maintenance and repair.
- Be available for after-hours client support and facilities management as needed.

To be considered you must possess the following skills/abilities:

- Exceptional customer service and communication skills as well as the ability to interact with tact and diplomacy in a courteous and professional manner.
- Strong organizational skills, critical thinking and a demonstrated ability to multitask and self-direct. Able to work with a high degree of independent judgment.
- Must demonstrate leadership in stressful situations and possess strong leadership ability.
- Able to maintain a high level of confidentiality in daily operations.
- Must be computer literate and have a strong working knowledge of Microsoft Office programs especially Word, Excel, and Outlook. Experience working in R2 software platform a plus.
- Driver's license with clean driving record preferred

We truly value our staff and offer the benefits to prove it - medical, dental and vision insurance, a 401k, vacation, sick and personal leave, etc.

If you are someone who possesses these skills, is up to the challenge and is ready to embark on a rewarding career, we are looking for you. Salary is commensurate with experience and skill set.

To be considered please fax your resume to 845-215-0170 or email to arricareers@arri.com.

We require that you include your salary requirements.

ARRI Rental is an equal opportunity employer.

The logo for ARRI Rental features the word "ARRI" in a bold, blue, sans-serif font, followed by the word "Rental" in a larger, grey, sans-serif font.

Our products are Innovative, our customer service Legendary and our staff Dedicated.